



The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.

AGENDA AND MATERIAL

**INAUGURAL MEETING  
OF THE BOARD**

**TUESDAY, DECEMBER 2, 2014  
7:00 P.M.**



ALUMNI THEATRE  
DENIS MORRIS CATHOLIC HIGH SCHOOL  
ST. CATHARINES, ONTARIO

**A. ROUTINE MATTERS**

1. Meeting Called to Order – *John Crocco, Director of Education/Chief Executive Officer/ Secretary-Treasurer* -
2. Opening Prayer – *Reverend Monsignor Vladimir Zivcic, P.H., V.G.* -
3. Roll Call -
4. Declaration of Conflict of Interest -
5. Returns of Election – *John Crocco, Director of Education/ Chief Executive Officer/ Secretary-Treasurer* A5
6. Declaration of Office and Oath of Allegiance - *Honourable Mr. Justice Joseph Henderson & Reverend Monsignor Vladimir Zivcic, P.H., V.G.* A6
7. Election of Chairperson and Vice-Chairperson A7
8. Chairperson's Remarks -
9. Vice-Chairperson's Remarks -
10. Appointment of Board Auditors A10
11. Board Committees A11

**B. MOMENT OF SILENT REFLECTION FOR LIFE**

**C. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
DECEMBER 2, 2014**

*PUBLIC SESSION*

**TITLE: RETURN OF ELECTIONS**

---

---

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Date: December 2, 2014



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE INAUGURAL MEETING OF THE BOARD DECEMBER 2, 2014

### RETURNS OF ELECTION

---

#### BACKGROUND INFORMATION

Excerpt from Niagara Catholic District School Board By-Laws:

7. **ANNUAL ORGANIZATIONAL MEETING**  
iii. *At the inaugural meeting following a municipal election, the Director of Education / CEO shall read the returns of the election to the Board as certified to him/her by the municipal clerks and may request a Judge to attend to take the Declaration and the Oath of Allegiance as set out in the Education Act.*

#### RETURN OF ELECTIONS RESULTS 2014

Grimsby/Lincoln/West Lincoln/Pelham	Father Paul MacNeil (Acclaimed)
Lakeshore (Fort Erie/Port Colborne/Wainfleet)	Dino Sicoli
Niagara Falls/Niagara-on-the-Lake	Frank Fera
Niagara Falls/Niagara-on-the-Lake	Ed Nieuwesteeg
St. Catharines	Kathy Burtnik
St. Catharines	Maurice Charbonneau
Thorold/Merritton	Pat Vernal
Welland	Ted O'Leary

---

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: December 2, 2014



**Certificate of Election Results and Votes Cast**

School Board Trustee

Niagara Catholic District School Board

I, Hazel Soady-Easton, Town Clerk for the Corporation of the Town of Grimsby do hereby certify that in accordance with the Certificate of Votes Cast received by me from the Clerk of each of the following municipalities: Town of Lincoln, Town of Grimsby, Town of Pelham and the Township of West Lincoln the certified candidates listed below received the votes that follow their respective names for the office of School Board Trustee – Niagara Catholic District School Board.

**Niagara Catholic District School Board**

*(Representing the municipalities of Grimsby, Pelham, West Lincoln and Lincoln)*

Official Results

<b>Municipality</b>	<b>Candidate</b>	<b>Votes</b>
Town of Grimsby, Town of Pelham, Township of West Lincoln and the Town of Lincoln	Paul MacNeil	Acclaimed

Dated this 28<sup>th</sup> day of October, 2014

Hazel Soady-Easton  
Returning Officer/Town Clerk



**The Municipal Corporation of the Town of Fort Erie  
Municipal Election 2014  
Official Results**

In accordance with the *Municipal Elections Act, 1996*, I the undersigned Interim Clerk of the Town of Fort Erie certify the results of the election held October 27, 2014 and declare the candidates with the highest number of votes to be elected.

<b>TRUSTEE, DISTRICT SCHOOL BOARD OF NIAGARA</b>	
DAME, Gregg	1,553
KAMATOVIC, Michael	3,940
ROMANO, Lesley Ann	2,322
<b>SCHAUBEL, Dave</b>	<b>4,260</b>
<b>TRUSTEE, NIAGARA CATHOLIC DISTRICT SCHOOL BOARD</b>	
PYKE, Heather	1,815
<b>SICOLI, Dino P.</b>	<b>2,333</b>

A handwritten signature in cursive script, likely belonging to Tom Mather.

\_\_\_\_\_  
Tom Mather, Interim Clerk

October 29, 2014

\_\_\_\_\_  
Date

**NOTE:** Trustee, Conseil Scolaire de District Catholique Centre-Sud will be certified by the Clerk of the City of Welland.

Form EL09

**FINAL SUMMARY OF ELECTION RESULTS**  
Municipal Elections Act, 1996 (s.11(4) 4)



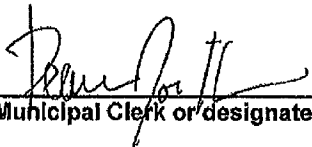
I hereby certify that during the municipal election held on Monday, October 27, 2014, for the office listed below, the certified candidates received the votes that follow their respective names FOR THE CITY OF NIAGARA FALLS, plus THE TOWN OF NIAGARA-ON-THE-LAKE \*\*:

NAME OF CANDIDATE	OFFICE	VOTES
*Frank Fera	Niagara Catholic District School Board	3247
*Ed Nieuwesteeg	Niagara Catholic District School Board	3001
Maureen Young	Niagara Catholic District School Board	2722
John Shalala	Niagara Catholic District School Board	2269
Salvatore Mannella	Niagara Catholic District School Board	1793

\* Elected

\*\* The jurisdiction for the Niagara Catholic District School Board is comprised of both the City of Niagara Falls and the Town of Niagara-on-the-Lake.

Dated this 29<sup>th</sup> day of October, 2014

  
Municipal Clerk or designate

St. Catharines



**Legal and Clerks Services**

Office of the City Clerk  
PO Box 3012, 50 Church Street  
St. Catharines, ON L2R 7C2

Phone: 905.688.5600  
Fax: 905.682.3631  
TTY: 905.688.4TTY (4889)

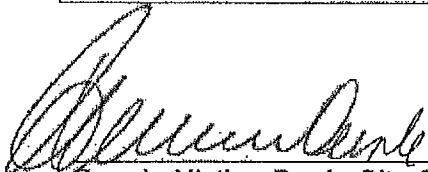
**CITY OF ST. CATHARINES**  
**CERTIFICATE OF ELECTION RESULTS**

(Municipal Elections Act, 1996)

I, Bonnie Nistico-Dunk, City Clerk of the City of St. Catharines, hereby certify that during the municipal election held on Monday, October 27, 2014, for the offices listed below, the certified candidates received the votes that follow their respective names.

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**

Candidate	Total
Kathy BURTNIK	3,617
Maurice CHARBONNEAU	3,386
Lorna COSTANTINI	2,731

  
\_\_\_\_\_  
Bonnie Nistico-Dunk, City Clerk  
October 28, 2014

## CITY OF THOROLD


### CERTIFICATE OF 2014 ELECTION RESULTS

Municipal Elections Act, 1996

I, Susan Daniels, Clerk of The Corporation of the City of Thorold, hereby certify the candidates, for the office listed below, received the votes that follow their respective names:

NAME OF CANDIDATE	OFFICE	VOTES
BURKHOLDER, Rhianon	English Language Separate School Board Trustee – Niagara Catholic District School Board	1441
VERNAL, Patricia (Pat)	English Language Separate School Board Trustee – Niagara Catholic District School Board	1464

**Dated at the CITY OF THOROLD,  
in the REGION OF NIAGARA,  
this 29th day of October, 2014**

  
 \_\_\_\_\_  
**Susan Daniels**  
**City Clerk and Returning Officer**






**DECLARATION OF ELECTION OF CERTIFIED CANDIDATE(S)**  
**2014 Municipal Election – Monday, October 27, 2014**  
 Municipal Elections Act, 1996 (s. 55(4)(a))

I, Christine L. Raby, City Clerk of the Corporation of the City of Welland, in the Regional Municipality of Niagara, hereby declare the following certified candidate or candidates elected as a result of the Municipal Election held Monday, October 27, 2014.

NAME OF CERTIFIED CANDIDATE:	OFFICE:
FRANK CAMPION	MAYOR
MARK CARL	COUNCILLOR – WARD 1
MARY ANN GRIMALDI	COUNCILLOR – WARD 1
DAVID MCLEOD	COUNCILLOR – WARD 2
LEO VAN VLIET	COUNCILLOR – WARD 2
JOHN MASTROIANNI	COUNCILLOR – WARD 3
JOHN CHIOCCHIO	COUNCILLOR – WARD 3
PAT CHIOCCHIO	COUNCILLOR – WARD 4
TONY DIMARCO	COUNCILLOR – WARD 4
ROCKY G. LETOURNEAU	COUNCILLOR – WARD 5
MICHAEL PETRACHENKO	COUNCILLOR – WARD 5
BONNIE FOKKENS	COUNCILLOR – WARD 6
JIM LAROUCHE	COUNCILLOR – WARD 6
PAUL GRENIER	REGIONAL COUNCILLOR
GEORGE H. MARSHALL	REGIONAL COUNCILLOR
SUE BARNETT	SCHOOL BOARD TRUSTEE – DISTRICT SCHOOL BOARD OF NIAGARA
TED O'LEARY	SCHOOL BOARD TRUSTEE – NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
JULES LÉTOURNEAU	SCHOOL BOARD TRUSTEE – CONSEIL SCOLAIRE DE DISTRICT CATHOLIQUE CENTRE-SUD

Dated this 28<sup>th</sup> day of October, 2014

  
 CHRISTINE L. RABY  
 CITY CLERK

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
DECEMBER 2, 2014**

*PUBLIC SESSION*

**TITLE: DECLARATION OF OFFICE  
& OATH OF ALLEGIANCE**

---

---

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Date: December 2, 2014



## REPORT TO THE INAUGURAL MEETING OF THE BOARD DECEMBER 2, 2014

### DECLARATION OF OFFICE & OATH OF ALLEGIANCE

---

---

#### BACKGROUND INFORMATION

Excerpt from Niagara Catholic District School Board By-Laws:

7. **ANNUAL ORGANIZATIONAL MEETING**  
*iv. At the inaugural meeting following a municipal election, every person elected to the Board shall make and sign the Declaration and the Oath of Allegiance before the Secretary of the Board or before any person authorized to administer an oath unless such requirement was fulfilled prior to the organizational meeting.*

Administering the Declaration of Office and Oath of Allegiance to the elected Trustees 2014-2018 will be Honourable Mr. Justice Joseph Henderson with Reverend Monsignor Vladimir Zivcic.

Attached to this report is a copy of the Declaration of Office and Oath of Allegiance for information.

---

---

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: December 2, 2014



# DECLARATION

"I \_\_\_\_\_ (*Name of Trustee*) \_\_\_\_\_ do solemnly declare that

1. I am not disqualified under any Act from being a member of  
THE NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
(Name of Board)
2. I will truly, faithfully and to the best of my ability execute the office of trustee, and that I have not received and will not receive any payment or reward of promise thereof for the exercise of any partiality or malversation or other undue execution of the said office and that I will disclose any pecuniary interest, direct or indirect, as required by and in accordance with the Municipal Conflict of Interest Act"

\_\_\_\_\_  
(Signature of Trustee)

Declared before me at ST. CATHARINES in the Regional Municipality of Niagara this  
SECOND day of DECEMBER 2014

\_\_\_\_\_  
(Signature of Commissioner)

\_\_\_\_\_  
(Signature of Secretary of the Board)

.....

# OATH OF ALLEGIANCE

I, \_\_\_\_\_ (*Name of Trustee*) \_\_\_\_\_, do swear that I will be faithful and bear-true  
(Name of Trustee)  
allegiance to Her Majesty, Queen Elizabeth II.

\_\_\_\_\_  
(Signature of Trustee)

Sworn before me at ST. CATHARINES in the Regional Municipality of Niagara this  
SECOND day of DECEMBER 2014

\_\_\_\_\_  
(Signature of Commissioner)

\_\_\_\_\_  
(Signature of Secretary of the Board)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
DECEMBER 2, 2014**

*PUBLIC SESSION*

**TITLE: ELECTION OF CHAIRPERSON & VICE-CHAIRPERSON**

---

---

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Date: December 2, 2014



## REPORT TO THE INAUGURAL MEETING OF THE BOARD DECEMBER 2, 2014

### ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

---

---

#### BACKGROUND INFORMATION

Excerpt from Niagara Catholic District School Board By-Laws:

#### 7. ANNUAL ORGANIZATIONAL MEETING

##### *i. Election of Chairperson & Vice-Chairperson*

- (a) The Director of Education / CEO shall name the scrutineers appointed for the election of the Chairperson and Vice-Chairperson.*
- (b) The election of the Chairperson shall be by nomination and vote by ballot. The candidate receiving a clear majority of votes cast by all members present shall be elected but the count shall not be declared. Should no candidate receive a clear majority of votes cast, the candidate receiving the least number of votes shall be dropped and balloting shall be continued in this manner until a majority of ballots cast shall be in favour of one person or an equality of votes results in a tie, in which case one further ballot shall be held. If an equality of votes shall result again, the candidates shall draw lots (straws) to fill the position. The drawing of lots shall be done in alphabetical order and the person who draws the longest straw shall be elected.*
- (c) The person elected Chairperson shall be Chairperson until the next organizational meeting and shall at once take the chair and preside over the election of Vice-Chairperson (in the manner set out with respect to the election of the Chairperson in section (v. (b) above) and the further conduct of the meeting. The Chairperson has the right to vote as any other trustee for the position of Vice-Chairperson. The person elected Vice-Chairperson shall be Vice-Chairperson until the next organizational meeting of the Board.*

- ii. Ballots - The scrutineers shall be instructed by resolution to destroy the ballots.*
- 
- 

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: December 2, 2014

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
DECEMBER 2, 2014**

*PUBLIC SESSION*

**TITLE: APPOINTMENT OF BOARD AUDITORS**

---

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the appointment of Crawford, Smith & Swallow as auditors of the Board for the term December 1, 2014 to November 30, 2018.

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Recommended by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Date: December 2, 2014



**REPORT TO THE INAUGURAL MEETING OF THE BOARD  
DECEMBER 2, 2014**

**APPOINTMENT OF BOARD AUDITORS**

---

---

**BACKGROUND INFORMATION**

Under section 253 (1) of the Education Act, the Board is required to appoint an auditor as follows:

*253 (1) Appointment of Auditor - Every board shall appoint one or more auditors for a term not exceeding five years who shall be a person licensed under the Public Accountancy Act.*

In December 2010, the Board approved the appointment of Crawford, Smith & Swallow as auditors of the Board effective December 1, 2010 to November 30, 2014.

For the new term of Trustees 2014-2018, it is recommended that the Board extend the appointment of Crawford, Smith & Swallow for the next four years, to coincide with the term of office of the new Board.

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the appointment of Crawford, Smith & Swallow as auditors of the Board for the term December 1, 2014 to November 30, 2018.

---

---

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Recommended by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: December 2, 2014



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
DECEMBER 2, 2014**

*PUBLIC SESSION*

**TOPIC: BOARD COMMITTEES**

---

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the continuation of the following Ad Hoc Committees for the year 2015:

- Blessed Trinity Catholic Family of Schools Attendance Area Ad Hoc Committee
- Denis Morris, Holy Cross, and Saint Francis Catholic Family of Schools Attendance Area Ad Hoc Committee
- Lakeshore Catholic Family of Schools Attendance Area Ad Hoc Committee
- Notre Dame College Family of Schools Attendance Area Ad Hoc Committee
- Saint Michael and Saint Paul Catholic Family of Schools Attendance Area Ad Hoc Committee

---

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Recommended by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: December 2, 2014



## REPORT TO INAUGURAL MEETING OF THE BOARD DECEMBER 2, 2014

### BOARD COMMITTEES

---

---

#### BACKGROUND INFORMATION

Excerpt from Niagara Catholic District School Board By-Laws:

#### **17. COMMITTEE MEETINGS**

##### ***V. (b) Ad-Hoc Committees***

*The Board may establish Ad-Hoc committees as required. The establishing motion shall indicate the specific mandate of the committee, the membership of the committee, and the due date of the final report. All Ad-Hoc committees shall require a new Board motion at the yearly organizational meeting of the Board. The Chairperson of the Ad-Hoc committees shall be elected at the first meeting of the committee by the members of the committee held after the Annual Organizational Meeting of the Board.*

The following five (5) Ad Hoc Committees are identified for renewal in Appendix A:

1. Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
2. Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
3. Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
4. Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
5. Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee

Appendix A lists the number of Trustee members required for the 2015 Ad Hoc, Statutory, Standing and Liaison Committees.

Trustees are requested to indicate their interest in serving on specific committees by submitting this form to the Chairperson of the Board through the Office of the Director of Education by the December 16, 2014 Board Meeting.

## RECOMMENDATION

**THAT** the Niagara Catholic District School Board approve the continuation of the following Ad Hoc Committees for the year 2015:

- Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee

---

Prepared by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Presented by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Recommended by: John Crocco, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Date: December 2, 2014

## APPENDIX A



### 2015 BOARD COMMITTEE MEMBERSHIP FORM

Members to the Committees are appointed by the Chairperson of the Board  
in consultation with the Vice-Chairperson of the Board.

Trustees are requested to indicate their interest in serving on specific Committees  
by submitting this form to the Chairperson of the Board through the  
*Office of the Director of Education by the December 16, 2014 Board Meeting*

STATUTORY COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2015 MEMBERSHIP
<i>Audit Committee</i> <i>O. Reg. 361/10, s. 7 (1). The term of office of a member of the audit committee who is a board member shall be determined by the board but shall not exceed four years.</i>	<i>3 Trustees required</i>	
<i>Niagara Catholic Parent Involvement Committee (N.C.P.I.C.)</i>	<i>2 Trustees required</i>	
<i>Special Education Advisory Committee (S.E.A.C.)</i>	<i>2 Trustees required</i>	
<i>Supervised Alternative Learning Committee (S.A.L. Committee)</i>	<i>2 Trustees required</i>	

STANDING COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2015 MEMBERSHIP
<i>Disciplinary Hearing Committee</i> <i>NOTE: All Trustees serve as alternates for this Committee only</i>	<i>3 Trustees required</i>	
<i>Policy Committee</i>	<i>3 Trustees required</i>	

AD HOC COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2015 MEMBERSHIP
<i>Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	
<i>Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	
<i>Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	
<i>Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	
<i>Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	

OTHER LIAISON COMMITTEES	TRUSTEE MEMBERSHIP MANDATED	2015 MEMBERSHIP
<i>E.A.P.</i>	<i>1 Trustee required</i>	